THE HARDY PLANT SOCIETY

SHROPSHIRE GROUP

**CONSTITUTION of the HPS SHROPSHIRE GROUP**

**Approved at our 2025 AGM**

# STATUS and RELATIONSHIP

A group of members of The Hardy Plant Society (registered Charity No: 208080, hereinafter the HPS) and registered with the HPS. The Group is a body independent of the HPS, save for registration with the Society. As such, it has no power or authority to bind the HPS or to enter into any contract on behalf of the Society except as may be expressly authorised by the HPS Trustees from time to time. For the avoidance of doubt, it should be noted that the Group is not a registered charity.

# NAME

The name of the Group shall be The **HPS Shropshire Group** and this title shall be dependent upon continuing registration with the HPS. If registration is withdrawn, the Group shall delete the name 'The Hardy Plant Society' (HPS) from its title immediately.

# REGISTRATION to THE HARDY PLANT SOCIETY

The Group shall, at all times, comply with the registration requirements as notified from time to time by the HPS.

**4. OBJECTS**

To further the objects of the HPS on a local basis**.**

# 5. MEMBERS

Only fully paid-up members of the HPS may become members of the Group. Each member shall be entitled to one vote at any General

Meeting. Each member shall receive a copy of the Group Constitution.

# 6. SUBSCRIPTIONS

1. All members shall pay an annual sum as recommended by the Committee and approved at a general meeting of members.
2. Annual subscriptions shall become due on 1st January each year
3. A new member’s subscription paid after 30th September in any year shall provide entitlement to membership without further payment until 31st December the following year.
4. A member whose subscription is in arrears on 31st March after it has become due shall be deemed to have resigned.

# 7. FINANCE

1. Funds belonging to the Group shall be deposited in a banking account held in the name of the Group.
2. Monies drawn on the account shall be signed in accordance with a resolution approved by the group committee.
3. The financial year of the Group shall end on 31st December.
4. Annual accounts shall be prepared; examined by an independent person and submitted for approval of members at the Annual General Meeting.

# 8. OFFICERS and MANAGEMENT COMMITTEE

1. The following honorary officers of the Group shall be elected at the Annual General Meeting: Chairman, Secretary and Treasurer. There will be a minimum of 6 but a maximum of 15 elected and co-opted committee members. A vice-chairman may be elected by the committee at its first meeting.

1. The persons so elected shall form the Management Committee of the Group. Any vacancy occurring in an elected office may be filled by an appointment of the committee; such person(s) shall retire at the next AGM but be eligible for re-election to any office.

1. All Officers of the Committee may seek re-election annually subject to a maximum of three years’ service in any office after which he/she shall retire and not be further eligible for re-election as officers until a further period of 12 months has elapsed. However retiring officers shall be eligible for election or co-option as ordinary committee members. **Officers** **can** **stay** **in** **post** **for** **more** **than** **three** **years**, **if** **they** **are** **willing**, **should no** **new** **volunteers** **come** **forward** **and** **thus** **be** **re**-**appointed** **if** **agreement** **is** **reached** **by** **voting** **at** **the** **AGM** **on** **an** **annual** **basis.**

Other members of the Committee shall be eligible for re-election each year for a maximum of three years service as an ordinary committee member after which he/she shall retire and not be further eligible for re-election except as officers until a further period of 12 months has elapsed.

Membership of the committee **should not** extend to more than a continuous period of six years, **except in the case of officers having an extended period of office should no new volunteers come forward**

1. No individual may hold, at the same time, the posts of Chairman, Secretary orTreasurer

e) Nominations for Officers and members of the Committee must be received by the Secretary in writing, together with the nominee's consent not less than 14 days before the appointed date for the Annual General Meeting.

1. A quorum for Committee meetings shall be 4 elected members of whom one must be an elected Officer.
2. The Committee has the power to co-opt new members to serve until the following AGM when they may stand for election.
3. The Committee shall fix its days of meetings the frequency of which will not be less than once a year.
4. At least 7 days written notice of any meeting of the Committee shall, so far as is reasonably practicable, be given to members of the Committee.
5. The Committee may regulate its own proceedings by standing order or otherwise as it sees fit.

# 9. GENERAL MEETINGS (Annual or Extraordinary)

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1. At least 21 days notice of any General Meeting shallbe given to all members specifying the business of the meeting.

1. At General Meetings, decisions shall be by simple majority with the Chairman having a casting vote.

1. A quorum at General Meetings shall be **10%** of the current paid-up membership.

1. An Annual General Meeting of all paid-up members of the Group shall be held once in each calendar year, within three months of the end of the financial year to transact the following business:
2. i) To receive and adopt the Minutes of the last AGM.

ii)To receive the annual reports from Officers of the Group.

iii)To receive and adopt the Annual Accounts of the preceding financial year.

iv) To transact any other business of which at least 21 days notice has been given.

v) To deal with any special matter which the Committee may wish to bring before the members and to receive suggestions from the members for consideration by the Committee.

vi) To elect the Officers and other Committee members. vii) To approve an independent examiner of the accounts.

1. An Extraordinary General Meeting of the Group may be called at any time and shall be called within 40 days of receipt by the Secretary of a requisition, in writing, signed by not less than 15 members stating the purpose for which the meeting is requested and setting out the resolutions which are to be proposed thereat. No other business shall be transacted at the meeting.

# 10. ALTERATIONS to the GROUP CONSTITUTION

1. The Constitution may be altered only at a General Meeting of the Group of which due notice has been given and which specifies the proposed alterations and of which a copy has been supplied to the HPS Group Coordinator for approval by the Trustees.

1. A motion to amend the Constitution shall require a majority of two-thirds of the votes cast.

# 11. DISSOLUTION

1. Amotion to dissolve the Group shall require an Extraordinary General Meeting of which not less than 21 days notice shall have been given to all members. Such motionshall incorporate specific proposals for the distribution of the surplus assets of the Group after settlement of all liabilities. Such distribution shall be to an appropriate group as approved by Group members.

1. A motion to dissolve the Group shall require a majority of two thirds of the votes cast.